ITS Plan of Record - FY12 Q1-Q2

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
1	1504	M	3-LOCUS Enhancements	LOCUS Enhancements	Update FA Custom processes for AID YEAR 2012. New Aid year 2012 has new set ups and new rules/policies which are reflected in the baseline processes. Loyola customizations need to be updated to support 2012 aid year processing. The immediate goal of this PSS is to meet the goal of estimated Award Letter processing by the end of February.	Each Aid Year includes a review of custom Financial Aid processes. These are changed to meet new regulations and to provide additional service improvements for the new aid year cycle.	Continuous Service Development	Medium	Q3	01/2011	01/2012	In Progress	Green - On Target, No Risk	Financial Assistance
2	1237	M	4-Construction Projects	Infrastructure	The telephone and data infrastructure at the Cuneo museum is antiquated and not meeting the needs of those working at the facility. Targeted infrastructure upgrades will improve overall service and begin to address the technology needs of the planned conference center.	The telephone and data infrastructure at the Cuneo museum is antiquated and not meeting the needs of those working at the facility. Targeted infrastructure upgrades will improve overall service and begin to address the technology needs of the planned conference center.	Infrastructure	XLarge	Q2	02/2010	12/2011	In Progress	Green - On Target, No Risk	Office of The President
3	1514	M	4-Construction Projects	Infrastructure	Construction Initiatives: BVM Hall (Wright Hall) - Phase 1 Fls. 4-11 - conversion to Residence Hall for the Fall semester 2011. 70 bedrooms and common areas for 114 students will be addressed.	BVM Hall (Wright Hall) - Phase 1 Fls. 4-11 - conversion to Residence Hall for the Fall semester 2011. 70 bedrooms and common areas for 114 students will be provided to allow for future campus growth.	Infrastructure	XLarge	Q1	01/2011	08/2011	In Progress	Green - On Target, No Risk	Facilities-Office of VP
4	1388	M	4-Construction Projects	Academic	The first floor of Maguire hall east end will be converted into a 40 seat state of the art lecture hall along with break out rooms and a reception area.	This new area will provide a state-of-the-art executive education center to support a program similar to Carthage College.	Infrastructure	Medium	Q1	08/2010	08/2011	In Progress	Green - On Target, No Risk	Facilities-Office of VP
5	1309	M	4-Construction Projects	Infrastructure	Redevelopment of the 13th and 14th floors of Corboy LAW Center (25 E. Pearson). This phase will include 54 offices, 2 conference rooms, and 5 classrooms. Completion set for 12/30/2011.	The Law School redevelopment consists of renovating floors within the Corboy Law Center that will enable better administrative functionality and a learning/teaching environment in line with the objectives of the program.	Infrastructure	XLarge	Q2	04/2010	12/2011	In Progress	Green - On Target, No Risk	Facilities-Office of VP
6	1124	M	4-Construction Projects	Infrastructure	Certain major components of the telephone system are over 20 years old. The vendor is canceling its support of the product line. We will need to upgrade this equipment at minimal cost to continue telephony service to the WTC community.	Certain major components of the telephone system are over 20 years old. The vendor is canceling its support of the product line. We will need to upgrade this equipment at minimal cost to continue telephony service to the WTC community.	Infrastructure	Large	Q2	09/2009	12/2011	In Progress	Green - On Target, No Risk	Information Services
7	1393	M	4-Construction Projects	Infrastructure	The 7th floor of Lewis Towers will be remodeled to provide offices and workspaces for the Finance staff.	Provide offices and workspace for the Finance staff.	Infrastructure	Medium	Q3	08/2010	01/2012	In Progress	Green - On Target, No Risk	Facilities-Office of VP
8	1387	M	4-Construction Projects	Student	St Joseph Seminary will be building a new 4 story building for its sutdents on the porperty where the tennis courts are currently located on Loyola Ave.	This building will priovide seminarians their own housing unit with complete facilities including the same technology access they currently have in Campion thus freeing up the current Campion beds for other Loyola students	Infrastructure	Large	Q3	08/2010	03/2012	In Progress	Green - On Target, No Risk	St. Joseph Seminary
9	1390	M	4-Construction Projects	Quality of student life	Convert the apartment building at 6229 Winthrop into a student residence.	This project will provide 120 additional beds.	Infrastructure	Medium	Q4	08/2010	04/2012	In Progress	Green - On Target, No Risk	Facilities-Office of VP
10	1561	M	4-Construction Projects	Infrastructure	New 6-story residence hall to house a population of 300 students. Completion is scheduled for August 2012.	This is a new residence hall to house 300 students, replacing facilities that will be decommissioned.	Infrastructure	Large	Q1	10/2010	08/2012	In Progress	Green - On Target, No Risk	Facilities-Office of VP
11	1579	M	4-Construction Projects	Infrastructure	A six story residence to be built south of Wright Hall. The residence will house 420 students and is scheduled for completion August 2013.	This new residence will provide quality housing for 420 students.	Infrastructure	Large	Q1	04/2011	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
12	1324	M	4-Construction Projects	Infrastructure	Provide voice and data technology for a new faculty and staff lounge	Enhance faculty and staff experience while on campus	Infrastructure	Medium	TBD	TBD	TBD	On Hold	Green - On Target, No Risk	Information Services
13	1558	M	5-Security Projects	PCI/DSS Compliance Review 2011	PCI / DSS Compliance Review - 2011	The annual PCI/DSS Compliance audit reduces the overall risk to the university if a credit card data breach were to occur. Loyola University Chicago conducts this annual audit to maintain a Level 3 merchant PCI compliant status.	Administrative Initiatives	Medium	Q2	03/2011	11/2011	In Progress	Green - On Target, No Risk	Info Services: Office of VP
14	1554	M	5-Security Projects	PII 2011	PII 2011 Project: Conduct scans for Personally Identifiable Information, document results and encrypt personal computers, per the Universitys PII Policies.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Continuous Service Development	Medium	Q2	01/2011	12/2011	In Progress	Green - On Target, No Risk	Information Services

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
15	1510	M	13-Desktop	Novell "Non-Email" Component Migration	Migration of the University's Novell "Core" Services environment consisting of "Novell Client" for Workstations, "eDirectory" for Directory Services and "Novell File Servers/iPrint" for File and Print Services to "Microsoft Client" for Workstations, "Active Directory" for Directory Services and "Windows File Servers/AD" for File and Print Services.	The migration of the Novell "Core" Services environment consisting of "Novell Client" for Workstations, "eDirectory" for Directory Services and "Novell File Servers/iPrint" for File and Print Services to "Microsoft Client" for Workstations, "Active Directory" for Directory Services and "Windows File Servers/AD" for File and Print Services will provide overall enhanced functionality to the infrastructure that aligns with the ITS Rings of Excellence and support of the overall university mission and goals.	Infrastructure	XLarge	Q2	01/2011	12/2011	In Progress	Green - On Target, No Risk	Information Services
16	1430	M		LOCUS - Enhanced UGRD Admission Interface	Modify LOCUS interface to allow for final High School Transcript information to move from Recruitment Plus system into LOCUS.	Final receipt of high school transcript is recorded in Recruitment Plus, but not passed to LOCUS. Enhance interface to send complete high school transcript information to LOCUS.	Administrative Initiatives	Small	TBD	10/2010	TBD	New	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Undergraduate Admissions
17	1553	A	3-LOCUS Enhancements	LOCUS Enhancements	Investigate Wait Listing and Reserve Capacity capability in LOCUS for pilot in School of Communications (USOC) and School of Business (UBUS). This new pilot will require a change to the WHAT communication generation query so that contact information for students come through depending on the subject of the class they waitlist for. In addition, UBUS will likely use Reserve Capacity for selected classes. This is delivered functionality, not used at Loyola, to date.	Wait List and Reserve Capacity are delivered functions for Oracle/PeopleSoft Campus Solutions. Wait List allows students to enroll in a wait list, if the class is full, reserving the next open seat on a first-come, first-served basis. Reserve Capacity allows an academic department to legitimately reserve a portion of the enrollment capacity for a class for a special population of students. Since policy, procedures, and administrative controls are impacted by these functions, Reg & Recs has chosen an expanded pilot in two Undergraduate schools in Fall, 2011, after a successful limited pilot in USOC for Spring, 2011. ITS role has been to develop a student communication for students enrolled from Wait List, develop reports, and assist with testing and understanding of functionality.	Administrative Initiatives	Small	Q1	03/2011	08/2011	In Progress	Green - On Target, No Risk	Registration & Records
18	1532	A	3-LOCUS Enhancements	LOCUS Enhancements	To develop processes in LOCUS which will identify Graduate School of Nursing students who do not meet pre-clinical requirements including imuunizations/physical and other required documents. Part I: Placing a negative service indicator (WGN) blocking enrollment on students not meeting the specified immunization/physical requirements. Part II: Placing a negative service indicator (NPC) blocking enrollment on students that have not completed all items in the Graduate Nursing Post-Admit Checklist (GNTPAD) Part III: Appropriate reporting including web focus reporting identifying students who did not meet Part I and Part II requirements. Part IV: Use of 3C engine to send automatic email reminders to students not meeting requirements. This process is needed for compliance with state law (for students in health care clinical setting) and for compliance with clinical site contracts; and will insure proper compliance with HIPPA and FERPA requirements.	Graduate School of Nursing (GNRS) students that do not meet their immunization and other clinical requirements will be blocked from enrolling for classes. There are additional requirements and fewer exceptions for GNRS students to qualify for their clinical training than for all other students in the University meeting basic state-required immunization.	Academic & Faculty Support	Medium	Q1	03/2011	08/2011	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	School of Nursing

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
19	1218	A	3-LOCUS Enhancements	Transfer Credit Enhancements	Redesign of transfer credit/test credit processing including areas of reporting, one-time updates, automation and R+ enhancements. a) Reporting: new Web-Focus/SQR reports are needed to insure quality control, timely processing and data reporting; existing Web-Focus need to be fixed and/or updated; reformat of existing (Crystal) Transfer Credit Summary to XML. b) One-time updates: 2 one-time updates (fixes) are needed for quality control and over-all student/staff satisfaction - page change and table update in LOCUS; c) Automation: several manual processes can be evaluated for automation to assist in timely processing, quality control and overall student satisfaction d) R+ interface - auto-matriculation by student group for Undergraduates. - assigned to PSS 1317.	The delivered processes for transfer credit processing lack reporting and automation that are now being requested after substantial experience with the system. Several manual processes can be evaluated for automation to assist in timely processing, quality control and overall student satisfaction	Academic & Faculty Support	Large	Q1	01/2010	08/2011	In Progress	Green - On Target, No Risk	Registration & Records
20	1323	A	3-LOCUS Enhancements	LOCUS Enhancements	Develop a Batch Process and online Functionality to find, report, select, and correct unapplied credits on Student Accounts.	Unapplied Credits contribute to confusion and questions for student accounts and may delay refund processing.	Administrative Initiatives	Medium	Q1	11/2010	08/2011	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Office of The Bursar
21	1223	A	3-LOCUS Enhancements	Self Service Evaluate My Transfer Credit	Establish a prototype for the Self-Service Evaluate My Transfer Credit module using as delivered features with Oakton Community College as the trial institution. This will help us determine what is practical to expect in a full blown solution. This prototype would then be submitted to undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what we could do with prospective student self reported transfer data. We would then be able to produce a set of functional specifications to shape and size a solution. In our original thinking we were going to wait until transfer credit is cleaned up to start this but the analysis piece can be done in parallel with the transfer credit clean up/process reengineering.	Establish a prototype for the Self-Service Evaluate My Transfer Credit module. This prototype would then be evaluated by undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what can be done with prospective student self reported transfer data. Afterwhich functional specifications to shape and size a solution would be produced.	Student Technology Support	Medium	Q1	07/2011	09/2011	Pending	Green - On Target, No Risk	Registration & Records
22	1308	A	3-LOCUS Enhancements	Interim Grade/Comment Function	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student.	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. This capability will be available to faculty throughout the entire term.	Administrative Initiatives	Large	Q1	06/2011	09/2011	Pending	Green - On Target, No Risk	Registration & Records
23	1331	A	3-LOCUS Enhancements	LOCUS - Full-time Courses	Academic Progress Units of 8.99 units has been used for the past several semesters to designate courses as Full-Time. This action was agreed by all departments - Reg & Recs, IR, Fin Aid, Bursar, ITS. Problems have been reported by Bursar (accurate billing of fees) and Reg & Rec (accurate min/max units for registrations). These process (Tuition Calc and Enrollment Engine) are complex COBOL-based processes in LOCUS. Rather than customize these processes, alternatives are being evaluated. Proposal One: Create a batch process to add/remove Form of Study and a positive Service Indicator for all students enrolled/withdrawn from the designated full-time courses. The courses will not use Academic Progress Units (of 8.99) but will use the Full-time Components previously created. Courses will edited to Academic Progress Units = Earned Hours of Academic Credit.	Some academic courses (e.g. - Dissertation supervision) earn no academic credit (or partial academic credit in some cases) but are considered full-time course work for a variety of administrative purposes. For the past several semesters, LOCUS has flagged these courses with 8.99 Academic Progress Units and no (or partial) academic credit hours. This practice has proved unsatisfactory for billing purposes and for monitoring maximum semester hours. An alternative method is being investigated to flag the student's term record and provide a Positive Service Indicator (visible by administrative departments).	Administrative Initiatives	Medium	Q2	09/2010	10/2011	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Registration & Records

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
24	1564	A	3-LOCUS Enhancements	LOCUS Enhancements	Phase II of Change My Major: Add automatic notification to advisors/departments as students process plan changes through self-service Change My Major.	Change My Major Self-Service functionality was added to LOCUS on 12/17/2010. This allows full-time Undergraduate students (some exceptions apply) to add/change/delete a major within their current school or add/change/delete a minor. Additional notifications and reporting is needed to assign major/minor advisors and make departments aware of recent changes.	Continuous Service Development	Medium	TBD	05/2011	TBD	New	Green - On Target, No Risk	Registration & Records
25	1411	A	5-Security Projects	Network Security Management	Information Security Program: Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5	Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5	Infrastructure	Large	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
26	1412	A	5-Security Projects	Information Security Responsibilities Definition	Information Security Program: Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3	Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3	Infrastructure	Small	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
27	1414	A	5-Security Projects	Asset Management Program	Information Security Program: Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for. Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security. (Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.) Relates to ISO 27002 Control 7.1.1	Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for. Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security. (Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.) Relates to ISO 27002 Control 7.1.1	Infrastructure	Large	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
28	1415	A	5-Security Projects	Security Program for Non-Standard Systems	Information Security Program: Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification. Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization. Relates to ISO 27002 Control 6.1.4	Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification. Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization. Relates to ISO 27002 Control 6.1.4	Infrastructure	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
29	1417	A	5-Security Projects	Network Segmentation Strategy	Information Security Program: The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate. This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems. Relates to ISO 27002 Control 11.4.5	The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate. This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems. Relates to ISO 27002 Control 11.4.5	Infrastructure	Large	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
30	1418	A	5-Security Projects	Disaster Recovery & Business Continuity Planning	Information Security Program: A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	Infrastructure	Large	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
31	1420	A	5-Security Projects	Time Synchronization Improvements	Information Security Program: All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6	All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6	Infrastructure	XSmall	TBD	04/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
32	1429	A	11-Enterprise Content Management	ECM / Imaging Implementation	Accounts Payable is in need of a means to collect check request forms for their upcoming ECM DocFinity implementation. The goal of this request is to implement a 'web form' with a similar architecture to the UGrad and Grad applications to replace the current Formata Check Req form which does not meet the business requirements designated by Accounts Payable going forward. The data and electronic attachments gathered by this web form would then be used by the DocFinity imaging system.	Standardizing the submission of Purchase Orders in a digital interface will allow the recording of each check requisition and purchase order at the time it is initiated. This will facilitate tracking the purchase order throughout its processing and will allow the purchase order to be correlated to other documents in DocFinity. This integration of documents will allow for faster processing of purchase orders and reduce the workload of the Account Payable section.	Continuous Service Development	Small	Q1	12/2010	08/2011	In Progress	Green - On Target, No Risk	Accounts Payable
33	1474	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM A/P The MHC Data Conversion effort is part of larger ECM Accounts Payable project. This effort consists of providing requirements to MHC, coordinating development, and testing the software against the Lawson test environment. Once the data conversion tool is in a production state it will be used in other ECM A/P subprojects.	Utilizing the MHC Data Conversion Utility will allow Accounts Payable to migrate AP Procard data to DocFinity for production use. This tool enables the MHC images to be saved within DocFinity	Continuous Service Development	Medium	Q1	10/2010	07/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Accounts Payable

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
34	1475	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will consist of creating the Lawson-DocFinity integration to pull up images stored in DocFinity directly from the Lawson AP screens. Lawson has been contract to build an "image button" that will use DocFinity API's to bring up the image. This project consists of the building and testing of the integration that will be used in later ECM AP subprojects.	Creating the Lawson-DocFinity integration to pull up images stored in DocFinity directly from the Lawson AP screens will allow Accounts Payable to process more documentation and not need to switch between multiple applications to accomplish day-to-day tasks.	Continuous Service Development	Medium	Q1	10/2010	07/2011	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Accounts Payable
35	1482	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will analyze, construct new workflows, and integrate the AP check requisition process into DocFinity.	This project will analyze, construct new workflows and integrate the AP check requisition process into DocFinity leading to improved process efficiencies through increased automation.	Continuous Service Development	Large	Q1	10/2010	08/2011	In Progress	Green - On Target, No Risk	Accounts Payable
36	1069	A	11-Enterprise Content Management	ECM/Imaging Implementation	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.	Administrative Initiatives	Medium	Q1	09/2010	09/2011	On Hold	Green - On Target, No Risk	Information Services
37	1459	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - This project will capture the tasks and activities associated with the conversion of the current DocFinity Version 9 users to Version 10.	This project is needed to enable LUC to "sunset" DocFinity Ver. 9 and enable LUC to standardize usage on the V10 platform. Benefit to users is improved and additional functionality available within Ver. 10. Standardization will reduce overhead to support and maintain 2 similar applications.	Continuous Service Development	XLarge	Q2	01/2011	12/2011	In Progress	Green - On Target, No Risk	Info Services: Office of VP
38	968	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM Implementation - Accounts Payable. This project captures the tasks and activities associated with the ECM implementation in AP. AP is targeted to go live on DocFinity Version 10.	ECM Implementation - Accounts Payable. This project captures the tasks and activities associated with the ECM implementation in AP. AP is targeted to go live on DocFinity Version 10. AP will replace their current imaging vendor (MHC) and redo their business processes to automate check request processing, etc.	Continuous Service Development	Medium	Q1	08/2009	07/2012	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Accounts Payable
39	1460	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - This project will capture the tasks and activities associated with the ECM implementation in HR. Due to the initial understanding of the size and scope of the effort, the project will be addressed in multiple phases.	The scope of this effort is to enhance and improve processes within HR. The ability to capture and electronically store paper files will also improve security of the information.	Continuous Service Development	XLarge	Q2	02/2011	12/2012	In Progress	Green - On Target, No Risk	Human Resources:Office of VP
40	1477	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will implement the purchase order invoice workflow.	This project will implement the purchase order invoice workflow providing additional automation efficiencies to streamline processes.	Continuous Service Development	Medium	TBD	03/2010	TBD	Pending	Green - On Target, No Risk	Accounts Payable
41	1478	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will consist of integrating the Accounts Payable vendor statements into DocFinity.	This project will consist of integrating the Accounts Payable vendor statements into DocFinity providing opportunities for additional processes improvements and efficiencies thru increased automation.	Continuous Service Development	Medium	TBD	03/2011	TBD	Pending	Green - On Target, No Risk	Accounts Payable
42	1479	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will integrate Account Payables vendor additions and maintenance into DocFinity.	This project will integrate Account Payables vendor additions and maintenance into DocFinity providing additional process improvement efficiencies through increased automation.	Continuous Service Development	Medium	TBD	03/2011	TBD	Pending	Green - On Target, No Risk	Accounts Payable
43	1480	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will integrate Account Payables Expense Transfer Forms into DocFinity.	This project will integrate Account Payables Expense Transfer Forms into DocFinity providing opportunities for process improvement efficiencies through increased automation.	Continuous Service Development	Medium	TBD	03/2011	TBD	Pending	Green - On Target, No Risk	Accounts Payable
44	1483	A	11-Enterprise Content Management	ECM / Imaging Implementation	ECM AP This project will analyze, construct new workflows, and integrate the AP expense report process into DocFinity.	This project will analyze, construct new workflows and integrate the AP expense report process into DocFinity leading to improved process efficiencies through increased automation.	Continuous Service Development	Large	TBD	11/2010	TBD	Pending	Green - On Target, No Risk	Accounts Payable

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
45	979	A	14-DW/BI Projects	Business Intelligence/Data Warehouse Strategy	DW/BI Program: Program Management. This Institutional Research and ITS co-sponsored program will encompass the projects for creation of the data governance and program management committees, the evaluation of technologies to pursue (custom built, hybrid, off the shelf), and submitting RFP sent to vendors offering the appropriate technology and vendor selection. Later projects will be created under this program for specific functional areas.	The RDS is an unsupported, legacy repository for current student data. It needs to be replaced with a data warehouse to help facilitate institutional reporting on current student data and expanded over time to include historical data and other institutional enterprise data. Much of this information is stored in many siloed databases and spreadsheets making it cumbersome to work with and integrate for reporting purposes. The data warehouse will become the authoritative source for this information, with secure and robust reporting capabilities.	Administrative Initiatives	XLarge	Q3	06/2009	01/2012	In Progress	Green - On Target, No Risk	Information Services
46	980	A	14-DW/BI Projects	Business Intelligence/Data Warehouse Strategy	DW/BI Program: Define Technical Architecture	Define Technical Architecture: This project, under the DW/BI program, will determine the technical direction for the DW/BI technical solution, e.g. custom built, hybrid build, or off the shelf software. This project will also create the RFP sent to targeted vendors, review the RFP responses, and ultimately lead to a direction on which vendor to select for implementing a DW/BI solution.	Administrative Initiatives	Large	Q3	06/2009	01/2012	In Progress	Green - On Target, No Risk	Information Services
47	983	A	14-DW/BI Projects	Business Intelligence/Data Warehouse Strategy	DW/BI Program: Data Architecture	Data Architecture: This project, under the DW/BI program, will form and implement the underlying data architecture for future DW/BI projects.	Administrative Initiatives	Medium	TBD	08/2010	TBD	Pending	Green - On Target, No Risk	Information Services
48	984	A	14-DW/BI Projects	Business Intelligence/Data Warehouse Strategy	DW/BI Program: Build Technical Architecture	Build Technical Architecture: This project, under the DW/BI program, will implement the underlying technical architecture needed to implement the identified project from PSS 982.	Administrative Initiatives	Medium	TBD	09/2010	TBD	Pending	Green - On Target, No Risk	Information Services
49	1570	A	16-LUHS Sale-LUC Systems Impact	LUHS Sale	Parent program for all of the technology projects related to the sale of LUHS.	Parent program for all of the technology projects related to the sale of LUHS.	Infrastructure	Large	Q2	05/2011	12/2011	In Progress	Green - On Target, No Risk	Info Services: Office of VP
50	1572	A	16-LUHS Sale-LUC Systems Impact	LUHS-LUC Advance DB Split	As a result of the pending sale of LUHS into the Trinity healthcare system the fundraising capability that exists today is being reviewed as to how that activity will be structured after the transistion. A subgroup was formed to address the currently shared hardware/software and database. This subgroup will evaluate the different options for splitting or sharing the current architecture. Currently the hardware, the BSR Advance/Smartcall application and the Oracle database is shared.	Determinition of how LUC and LUHS will operate their Development Fundraising hardware/software/database after the sale of LUHS to Trinity Healthcare is completed.	Administrative Initiatives	Medium	Q1	04/2011	07/2011	In Progress	Green - On Target, No Risk	Development & Donor Services
51	1568	A		ePortfolio Implemementation	Implementation & configuration of the TaskStream LAT solution for ePortoflio and assessment use.	The Integrative ePortfolio allows ePortfolios to be multi-dimensional, focusing on student learning (curricular and co-curricular), while also allowing for assessment of learning and transitioning to a career portfolio. Through working from a course ePortfolio, students evolve to build their ePortfolio across their coursework, their experiences (curricular and co-curricular) and often feature it in capstone experiences. It highlights the pedagogy of integrative learning through ePortfolios. Integrative Learning focuses on the ability of students to connect and synthesize their learning across courses and experiences. It is fostering a capacity to connect, to synthesize, and to make meaning of ones experiences and learning.	Academic & Faculty Support	Medium	Q1	04/2011	08/2011	In Progress	Green - On Target, No Risk	Center for Experiential Learn
52	1170	A		Move GPEM R+ Application In-House	GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application. This will require the addition of two new servers running Windows 2003 and SQL Server. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared.	GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application with an annual cost savings of $15,000. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared. Currently no test environment exists.	Infrastructure	Small	Q1	03/2010	07/2011	In Progress	Green - On Target, No Risk	Grad & Prof Enrollment Mgmt
53	1513	A		Piper Hall Upgrade	The Gannon Center has a grant to upgrade the technonlogy in the two classrooms. The funds are limited, so Janet Sisler has made wireless access in the classrooms the top priority. Additional funding has since been acquired to add an electronic classroom to the scope.	This project will provide wireless access in the Piper classrooms.	Infrastructure	Small	Q1	01/2011	07/2011	Pending	Green - On Target, No Risk	Gannon Center

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
54	1403	A		Illinois Articulation Initiative	Feasibility study in participating in the Illinois Articulation Initiative and defining a possible implementation plan.	Increase the University's student enrollments as a result of our participation in the Illinois Articulation Initiative program or a suitable alternative which will allow prospective transfer students know how their academic work will transfer to Loyola.	Administrative Initiatives	Small	Q1	09/2010	09/2011	On Hold	Green - On Target, No Risk	Registration & Records
55	1374	A		Transfer Credit Equivalency	Online application to compare courses taken at another institution with a comparable one at Loyola University Chicago.	This site will allow prospective transfer students to easily see the equivalent Loyola course for course work taken at a transferring institution.	Administrative Initiatives	Small	Q1	07/2010	07/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Registration & Records
56	1495	A		Implement Terminal Four content management system	Implement Terminal Four content management system as a replacement for Serena Collage. Convert existing site to new system.	Implement newly purchased Terminal Four content management system as a replacement for Serena Collage. Terminal Four will provide additional functionality for developing University web pages, and will resolve various problems with the current system.	Continuous Service Development	Large	Q1	01/2011	07/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
57	943	A		Online/Electronic Applications for Study Abroad	Move from manual to electronic application process for study abroad programs	The study abroad application process is a manual and very time consuming process for students and administrators. This project will simplify and standardize the process for students. This will improve the way we track, maintain and report on study abroad information.	Student Technology Support	Medium	Q1	05/2009	07/2011	In Progress	Green - On Target, No Risk	Registration & Records
58	1555	A		PNC Bank Conversion	LUC is converting all banking operations to PNC Bank. All interfaces and electronic files will need to switch to the new banks requirements. Phase I - target 5/1/2011 - will include Tuition Lockbox and E-check payments Phase II - target 8/1/2011 - will include Gifts lockbox, Lawson data flows and disbursements (e.g. Student Refunds).	Administrative decision to switch all University banking operations to PNC Bank.	Administrative Initiatives	Medium	Q1	03/2011	08/2011	In Progress	Green - On Target, No Risk	Finance-Office of VP-CFO
59	1571	A		School of Nursing - SIM	This project will equip three rooms in Mundelein School of Nursing lab with the ability to simulate real life medical conditions. Where the simulation is controlled and monitored by instructors and other students, recorded for future playback. The application is called Total SIM - which includes the back hardware and software to schedule and conduct the simulation	This new application will provide the nursing students with the ability to learn first hand on nursing practices through a central simulation applicaiton of a mannequin controlled by an instructor for future playback and debriefing for better learning experiences.	Academic & Faculty Support	Small	Q1	05/2011	08/2011	In Progress	Green - On Target, No Risk	School of Nursing
60	1539	A		Room Reservations upgrade	The purpose of this project is to upgrade the current room scheduling system to 25LIVE, mainly when it comes to the WebViewer. The client should remain the same although there will also be an online client available. This upgrade should bring us up to speed regarding the latest technical releases by the vendor which point to WebServices. This upgrade may require additional server upgrades as well (e.g. Tomcat, Apache, WebServices, etc.)	Loyola has used R25 Room Reservations for Campus Reservations and academic schedules (integrated with LOCUS) for the past several years on LSC/WTC campuses. In addition, a WebViewer product offers limited functionality via a browser for the requesting faculty/staff/student population. An upgrade to this product (25Live) will add significant web-based functionality to the University community. This upgrade will offer the opportunity to extend the use of the system to those rooms which currently require local control of scheduling and approval (e.g. - Information Commons). In addition, this upgrade will move the software towards more current technology - web services vs. client/server technology.	Continuous Service Development	Medium	Q1	03/2011	08/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Campus Reservations
61	1576	A		Infrastructure	This project will capture the activities and tasks associated with the assessment of the current camera infrastructure at LSC and WTC.	This project is initiated because of the need to update the infrastruce associated with the security cameras utilized at LUC. System capacity continues to be exceeded as LUC contuinues to grow and expand.	Infrastructure	Large	Q1	05/2011	09/2011	In Progress	Green - On Target, No Risk	Campus Safety LSC

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
62	1469	A		Recruitment Plus System Replacement	Loyola is conducting the search for a system to replace Recruitment Plus due to the decision by the College Board to sunset R+ in October, 2013. The goal is to conduct a pragmatic, thorough analysis of the R+ competitors and then select a package that addresses the unique requirements of Loyola's enrollment departments. Close coordination with other departments in the university, especially ITS, will ensure that the technical, data sharing, and logistical challenges will be understood and addressed during the analysis and implementation of the replacement system. The project scope is to support the selection process.	Ensure that the technical, data sharing, and logistical challenges will be understood and addressed during the analysis of the requirement for a replacement system for Recruitment Plus so that the affect on the university of installing a new system is neglible.	Student Technology Support	Medium	Q3	11/2010	03/2012	In Progress	Green - On Target, No Risk	Enrollment Management
63	1424	A		Wellness Center - Immunization data management	The Wellness Center receives thousands of requests from students for copies of immunization recs & thousands of phone calls asking which immunizations are missing for compliance with state laws. The School of Nursing has requested rpts on compliance for their students. Responding to these requests is done manually, impacts work flow & adds significant demands on the staff. Staff enter all immunization data by hand. The purpose of the project is to utilize a more efficient technological solution to meet state & external agency requirements. This project includes adding features which allow students to recognize which immunization are missing, print immunization recs suitable for other agencies, adding enhancements required for nursing students, simplifying tracking of nursing student compliance for external clinical agencies, developing the immunization page to allow students to enter their own data, and adding a mechanism where the certification of the data by staff indicates that it is officially entered.	Immunization data is entered manually into LOCUS. Students make many inquiries regarding the status of their immunization data. Nursing students require additional immunizations and reporting. Wellness Center would like to explore solutions that will enhance self-service, data input and reporting in LOCUS.	Continuous Service Development	Medium	TBD	11/2010	TBD	New	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
64	1145	A		Electronic Outbound Transcripts Feasability	This SSR is two-fold. 1) The primary focus is for a feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola s existing technologies to support the electronic (e-mail) transmission of out-bound certified secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. 2) Additionally, this feasibility study should document in what form (XML, tiff, or PDF), electronic in-bound transcripts are received and how captured by DocFinity, LOCUS, and/or R+.	Assess the ability of Loyola's existing technologies to support the electronic (e-mail) transmission of out-bound, certified and secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. This includes a feasibility study, including a high-level task plan together with estimated effort,	Academic & Faculty Support	Small	TBD	08/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
65	1566	B	1-Student System Upgrade	Provide service excellence	Upgrade LOCUS Campus Solutions to used the latest stable version of PeopleTools 8.51. This will make new features available to o	Upgrading the PeopleTools used by Campus Solutions will make features available to the LOCUS community. This includes an advanced search capability, navigation enhancements and the Test Framework which is expected to automate some of the testing done with each bundle update. Although the risk is low, upgrading the Peopletools version is the recommended response to security vulnerabilities that exist in the current versions of the software.	Continuous Service Development	Large	TBD	05/2011	TBD	New	Green - On Target, No Risk	Information Services
66	1569	B	1-Student System Upgrade	Administrative Initiative	Oracle database management software upgrade to 11g from 10g including Oracle Entereprise Management software. This includes PeopleSoft database servers as well as upgrading Oracle client software on application and portal servers. Oracle will also be upgarded on Loyola Enterprise Oracle servers and client machines that use Oracle client software. Oracle will be upgraded on Advance database servers and client machines that use Oracle client software.	Upgrading all Oracle databases to the 11G plathform will provide new features and functionalities to support our enterprise applications such as LOCUS, Advancement, NSP and Mobile.	Administrative Initiatives	Large	Q3	04/2011	01/2012	New	Green - On Target, No Risk	Information Services
67	1284	B	1-Student System Upgrade	Course Management Alternatives	Evaluation of alternative LMS products - Sakai and Moodle. Project will include a pilot of the two products to determine if one would serve as a feasible alternative to BlackBoard or act as a supplement to Blackboard.	Project will include the evaluation of alternative LMS products - Sakai and Moodle as well as a pilot of the two products. Selection of one of the alternative LMS products could lead to potential significant annual operational savings and as well as additional features not offered in the University's current LMS product.	Academic & Faculty Support	XLarge	Q4	09/2010	06/2012	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
68	1507	B	2-Credit Card Processing	Convert Preschool's uPay site to a uStore	A Marketplace store was requested to accept recurring tuition payments for the Loyola Preschool. The Preschool currently has a UPay site; we are moving that to a UStore.	Converting from uPay to uStore will make managing the credit card payment site easier. With the last upgrade of Marketplace, the functionality required by Preschool is now available with uStores.	Continuous Service Development	XSmall	Q1	01/2011	07/2011	In Progress	Green - On Target, No Risk	Preschool
69	1565	B	3-LOCUS Enhancements	Provide service excellence.	Upgrade the LOCUS portal to include the latest bundle updates and the latest stable version of PeopleTools 8.51.	Upgrading the portal components will implement fixes to known problems from Oracle. Upgrading the Peopletools version is the recommended response to security vulnerabilities that exist in the current version of the software.	Continuous Service Development	Medium	TBD	04/2011	TBD	New	Green - On Target, No Risk	Information Services
70	1533	B	3-LOCUS Enhancements	LOCUS Enhancements	FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online.	A significant step in the Financial Aid process is to offer a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process.	Continuous Service Development	Medium	Q1	03/2011	07/2011	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Financial Assistance
71	1400	B	3-LOCUS Enhancements	Address Cleansing Application	Purchase and implement the CLEAN_Address batch processing software. The initial primary users will be Advancement and Admissions. Parts 2 & 3 will address the real-time software implementation into Advancement/RPlus & PeopleSoft respectively.	This application will provide for verifiable and consistant format for addresses for all correspondance being sent by the University. Accurate address will reduce the amount of returned mail resulting in substantial saving in both time and money. Advancement send about one million pieces of mail a year. This application will first be implemented for batch processing which will allow both Advancement and Admissions to begin cleansing addresses. Advancement will be the first to have real time data entry address cleansing using a direct interface now being developed. A real time LOCUS address cleansing interface, already developed, will be implemented next followed by an Admissions real time interface to be developed.	Administrative Initiatives	Small	Q1	09/2010	07/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
72	1385	B	3-LOCUS Enhancements	Drop to Zero Hours	Design and implement an automatic process that will detect a 'WITHDRAWAL' of all classes for students against many and varied scenario's. This process should also provide an alerting mechanisim to provide all interested parties with notification of students who have dropped to zero hours worth of enrollment.	Notification to various administrative offices for students who drop classes will improve services to students.	Student Technology Support	Small	Q1	08/2010	08/2011	In Progress	Green - On Target, No Risk	Registration & Records
73	1337	B	3-LOCUS Enhancements	LOCUS - FA Select for Packaging	Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on meeting defined conditions.	A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria.	Administrative Initiatives	Medium	Q1	09/2010	08/2011	In Progress	Green - On Target, No Risk	Financial Assistance
74	1443	B	3-LOCUS Enhancements	Public Access to Major/Minor Requirements	This PSS is a follow up to the original PSS 989 which involved the creation of Advising Requirement Outlines by Plan based on Academic Advisement requirements in LOCUS. This PSS is for the public rollout of the requirement outlines, as of this moment although the requirement outlines are in PRD they are not accessible by the public. The ARO's are currently accessible for a select group of advisors and power users, however, the intention is to make these ARO's public.	Easy to use academic requirements for majors/minors, as generated from LOCUS Academic Advisement Requirements (AAR) data, have been available to advisors since August, 2010 on a web application. The goal is to make this application accessible on a public web site and on departmental web sites so that requirements can be consistently communicated and maintained within LOCUS.	Academic & Faculty Support	Medium	TBD	11/2010	TBD	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Academic Advising and Service
75	1492	B	3-LOCUS Enhancements	Administrative Initiatives	Develop a process that will enable refunds that are processed in error and need to be removed from check and deposit files before these files are submitted to the treasurer's office for check printing and Chase Bank for Electronic refunds.	Administrative errors on refunds are sometimes caught before the check is cut (or EFT is sent to bank). This process would provide access by Bursar staff to remove the error without ITS intervention.	Administrative Initiatives	Medium	TBD	11/2010	TBD	In Progress	Green - On Target, No Risk	Office of The Bursar

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
76	1499	B	3-LOCUS Enhancements	Administrative Inititatives	Allow SF Power Users the ability to edit the 1098T flag on the Item Type Amount Edits Tab. On the Item Type set-up screens there is a tab labeled Amount Edits. There is a flag on this page called 1098-T Eligible. This flag is editable for Charge Classifications but Payment, Waiver or Financials Aid Item Types. This flag needs to be turned back on so the user can control and decide which item types are allowed to be 1098T eligible and which are not eligible.	Delivered code does not allow all item types to edit a 1098-T designation. Student Finance wishes to test more flexibility in designating/un-designating item types (i.e. - types of charges/payments) as 1098-T eligible.	Administrative Initiatives	XSmall	TBD	05/2011	TBD	In Progress	Green - On Target, No Risk	Finance-Office of VP-CFO
77	1522	B	3-LOCUS Enhancements	iPlan Improvements	iPlan - Adding logic so that selected populations of students are instructed to contact an Administrator instead of using the Budget Wizard. This is a customer service improvement for those students that cannot develop an accurate budget with the Budget Wizard due to exceptional tuition and fees calculations. Some academic plans and some types of enrollments (e.g. - dissertation/supervision) function differently than the majority, in terms of how their tuition and fees are coded and calculated. When these students attempt to create an iPlan through the wizard, the population done for tuition and fees doesn't apply to them and can be confusing. Since we know a student's academic plan and other attributes at the point of entry, we would like to add logic to put a message to the student to contact an administrator at that point.	Students and families enrolling for a Payment Plan need to estimate their expenses. Some plans and enrollments use exceptional processes to calculate tuition and fees (e.g. - Dissertation Supervision students). To the extent that these students can be identified at the time they are enrolling for a Payment Plan, the system should direct students to the Payment Plan Administrator if the Budget Wizard cannot provide a reasonable estimate of their expenses. This applies to approximately 10% of Payment Plan students. This would increase student satisfaction and avoid administrative work to adjust plans.	Continuous Service Development	Small	TBD	02/2011	TBD	New	Green - On Target, No Risk	Office of The Bursar
78	1523	B	3-LOCUS Enhancements	iPlan Improvement	iPlan - Identify exempt populations for Reconciliation - Add a new non-required field to lu_pp_pln_hdr and the lu_pp_pln_hdr_sbp. This field should be a drop down box so that users will be able to label students in an unusual situations. Example: students in special programs, doctoral students, dual payer students, study abroad students, etc. Also need to change code in the consent component so when plan is being created (cant insert Null value into lu_pp_pln_hdr new field.)	Minor improvement to make iPlan status fields more visible to Payment Plan administrators.	Continuous Service Development	XSmall	TBD	02/2011	TBD	New	Green - On Target, No Risk	Office of The Bursar
79	1573	B	3-LOCUS Enhancements	LOCUS Enhancement	In order to properly present loan management information to students, it is necessary to use the loan interest rate in the calculation projected repayment amounts. This value does not exist in Locus, so this SSR seeks to modify the custom table, OSFA LOAN SUMMARY. Add a field in Locus to be displayed on the OSFA Loan Summary page (see below). A batch process will be needed to update the interest rate for each loan - a parm driven table would be suggested to allow the interest rates to be entered one-time and then populated for all students who have loan disbursed in Locus. Without the interest rate, it is not possible to present an accurate projection of loan repayment. (Related to PSS 1574 - Report for indebtedness for Financial Literacy program).	Create pages/records to store and process interest rates on loans. This will allow reporting on re-payment schedules as part of the Financial Literacy program.	Continuous Service Development	Small	TBD	06/2011	TBD	New	Green - On Target, No Risk	Financial Assistance
80	263	B	3-LOCUS Enhancements	Special Handling for Deposits - continuing students	Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas.	Long standing request for Special Handling for Deposits & Prepayments - request calls for "posting" payments and deposits, but without reducing balance until the start of the appropriate future term. Eases the burden of accounting for future payments.	Administrative Initiatives	Large	TBD	08/2010	TBD	Pending	Green - On Target, No Risk	Finance-Office of VP-CFO
81	478	B	3-LOCUS Enhancements	Classes with variable credit hours	LOCUS Enhancements: - Modification to registration for variable credit hours	Provide the ability to adjust the default hours in a variable credit hour class. Currently the system defaults to the minimum hours resulting in incorrect enrollments.	Academic & Faculty Support	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
82	479	B	3-LOCUS Enhancements	Graduate Repeat Rules	LOCUS Enhancements: - Review Graduate Repeat Rules, GPA Calc CS 9.0 didn't negate this request.	Insure that graduate students earn proper credit and grades for repeated classes by reviewing the repeat rules and implement changes as necessary.	Academic & Faculty Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
83	481	B	3-LOCUS Enhancements	Thesis and Dissertation Committees in LOCUS	LOCUS Enhancements: - Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes?	Incorporate Thesis and Dissertation Committee info in the advisor screens to eliminate the need for a separate database.	Academic & Faculty Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
84	1224	B	3-LOCUS Enhancements	LOCUS Account Summary enhancements	Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from $2,000 to $1,000 only the new amount $1,000 is reflected and a balance of $1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student.	Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student.	Student Technology Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Office of The Bursar
85	1276	B	3-LOCUS Enhancements	LOCUS enhancement - medium priority	We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable to them to verify if a proper follow-up was made and the student's question addressed.	Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration.	Administrative Initiatives	Small	TBD	07/2010	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Office of The Bursar
86	1229	B	4-Construction Projects	Provide Technology for Mundelein Center, 2nd Floor - Phase 5b	Coordinate the development and installation of technology for three classrooms and one conference room on the second floor of Mundelein Center.	The addition of three classrooms and one conference room on the second floor of Mundelein Center will provide the Registrar with more flexiblity to meet room scheduling demands.	Academic & Faculty Support	Large	Q1	02/2010	07/2011	In Progress	Green - On Target, No Risk	Facilities-Office of VP
87	1182	B	4-Construction Projects	infrastructure	Determine and upgrade areas with wireless access already to be upgraded to keep cureent with latest technology (802.11N technology).	Determine areas with wireless access ready to be upgraded to keep wireless networks on current technology. Funded though the refresh initiative.	Infrastructure	Large	Q1	03/2010	08/2011	In Progress	Green - On Target, No Risk	Information Services
88	1509	B	4-Construction Projects	Provide Technology for the New Retreat and Ecology Campus Academics	Coordinate the development and installation of technology for six electronic classrooms, two computer labs, and one multi-purpose room.	This project benefits the university by providing Biology and other academic departments access to learning spaces with built-in presentation technology at LUREC.	Academic & Faculty Support	Medium	Q2	01/2011	12/2011	In Progress	Green - On Target, No Risk	Provost's Office
89	1505	B	4-Construction Projects	Provide Technology for New Cuneo Hall Academic Building	Coordinate the development and installation of several small to large size classrooms, conference rooms, and digital signage locations. Still waiting on drawings for lower level and fourth floor.	This project benefits the university by providing a new academic building containing the latest technology for teaching and learning. It replaces Damen Hall which came down fall 2010.	Academic & Faculty Support	Large	Q1	01/2011	08/2012	In Progress	Green - On Target, No Risk	Facilities-Office of VP
90	1347	B	4-Construction Projects	Student Union	Coordinate the development and installation of technology for seven classrooms, six group study rooms, four digital signage locations, and one multipurpose room during construction of the new Student Union.	This project benefits the university by providing students with spaces in which they can pursue co-curricular life.	Student Technology Support	Medium	Q4	06/2010	06/2013	In Progress	Green - On Target, No Risk	Facilities LSC
91	1348	B	4-Construction Projects	Provide Technology for the Halas Sports Center Renovation	Coordinate the development and installation of technology for three small conference rooms, one large conference room, one recreation room, one new digital signage location, and upgrade one existing digital signage location during renovation of the Halas Sports Center. This project will be completed in two phases.	This project benefits the university by providing students with spaces in which they can pursue co-curricular life.	Administrative Initiatives	Medium	Q1	06/2010	09/2014	In Progress	Green - On Target, No Risk	Facilities LSC

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
92	1427	B	4-Construction Projects	Provide Technology for New Law School Space in Corboy Law Center 13-14th Fl	Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Law School space on CLC 13-14th floors.	This project benefits the university by providing the Law School with additional electronic classrooms and conference rooms on CLC 13-14th floors.	Academic & Faculty Support	Medium	TBD	05/2011	TBD	In Progress	Green - On Target, No Risk	Facilities-Office of VP
93	1428	B	4-Construction Projects	Provide Technology for New Provost's Office Space on LT 5th Floor	Coordinate the development and installation of technology for offices and conference rooms during construction of the new Registration & Records/Provost's Office space on LT 5th floor.	This project benefits the university by providing Registration & Records/Provosts Office with new electronic meeting spaces.	Academic & Faculty Support	Medium	TBD	05/2011	TBD	In Progress	Green - On Target, No Risk	Facilities-Office of VP
94	1462	B	4-Construction Projects	Redeploy Existing Equipment to New Payroll Conference Room on LT 6th Floor	Redeploy equipment from LT 605 to the new Payroll conference room located on the same floor.	This project benefits the university by providing the Payroll office with a cenference room equipped with necessary presentation technology for conducting meetings.	Administrative Initiatives	Medium	TBD	11/2010	TBD	On Hold	Green - On Target, No Risk	Facilities-Office of VP
95	1018	B	5-Security Projects	Information Security Awareness	Information Security Program: Define a formal security awareness program that will educate the university on appropriate security topics, such as policies and procedures. This will include regulatory requirements, proper use of systems and the method for engaging the UISO to report items of suspect.	Reduction of risk to the University through increased awareness of threats such as social engineering, phishing, viruses and system security vulnerabilities. In order for policies to be effective all employees must understand the policies and their responsibilities. Additionally, all employees will understand how and when to contact the UISO to report suspicious activity.	Continuous Service Development	Medium	Q2	07/2009	12/2011	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
96	1580	B	5-Security Projects	continuous Service Development	This is a two phase project that will test and implement new and existing functions of Advance Security Option (ASO). This project will start with the implementation of ASO for 10G development/test databases. The following are features that will be implemented in the 10G environment: Backup and export encryption Network encryption

The second phase will be to implement the ASO features on all 11G databases. These functions include: TDE (transparent data encrypting) at all levels Network encryption Backup and export encryption (data at rest on physical storage and in backups). | This will provide addtional security of data on databases, tapes and drives. Also it provide new fuctionality to encrypt the data that travels through the network. | Continuous Service Development | Large | Q1 | 06/2011 | 07/2012 | In Progress | Green - On Target, No Risk | Information Services |
97	951	B	8-Advancement	Grad/Rome Merge Process	Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantages of updated capabilities in Advancement and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency. The project will require--but not be limited to--identifying and remapping existing data; identifying and mapping data not currently being captured; attempting to make the load less manual in nature; and increasing the frequency of the loads from quarterly to weekly. This project replaces PSS numbers 355 and 382.	Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantage of updated capabilities in BSR Advance and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency.	Administrative Initiatives	Medium	Q1	05/2009	07/2011	In Progress	Green - On Target, No Risk	Development & Donor Services
98	1265	B	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Articulations Implementation. This project will capture the tasks and activities for the ECM implementation for Articulations. This is Phase 4 of the ECM implementations for Registration and Records.	ECM - Articulations Implementation. This project will capture the tasks and activities for the ECM implementation for Articulations. This is Phase 4 of the ECM implementations for Registration and Records.	Continuous Service Development	Medium	Q1	04/2010	07/2011	In Progress	Green - On Target, No Risk	Registration & Records
99	1263	B	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Vault Records Implementation. This project will capture the tasks and activities associated with the ECM implementation for Vault Records. This is Phase 2 of the ECM implementation activities for Registration and Records.	ECM - Vault Records Implementation. This project will capture the tasks and activities associated with the ECM implementation for Vault Records. This is Phase 2 of the ECM implementation activities for Registration and Records.	Continuous Service Development	Medium	Q4	03/2010	06/2012	On Hold	Green - On Target, No Risk	Registration & Records
100	1538	B	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Grad School of Nursing This project will capture the tasks and activities for the ECM implementation for the Graduate School of Nursing. This project will leverage the implementation activities that were completed for the Graduate Schhol. Scanning, indexing, and hardware needs will be considered for this effort.	This project addresses the need for additional ECM functionality for the Graduate School opf Nursing at LUMC to begin scanning current student documents expediting the capture, storage and retrieval of information. Once underway, the potential exist to implement additional process improvements within this department.	Continuous Service Development	Medium	TBD	02/2011	TBD	In Progress	Green - On Target, No Risk	Nursing: Graduate Programs

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
101	1356	B	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Health Law. This project will consists of the tasks and activities associated with the implementation of DocFinity within the Institute for Health Law. They will primarily by archiving old case files (back scanning)and then scan Faculty and Student files.	This project enables Health Law to premanently store and archive old case files, thereby freeing up current storage space. Imaging Student files improves access to files and speeds up the processing. Imaging Faculty files improves the access and security of this information.	Continuous Service Development	Small	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	School of Law:Inst Health Law
102	1286	B	12-Online Applications	Student Technology Support	This project will upgrade the MAXxess Parking application and database. The database will be upgraded from SQL 2000 Express Edition to MS SQL 2005 Enterprise Edition. This database will also be moved to the Enterprise MS SQL database server. The application will be upgraded from 4.3.6 to 4.4.1.	This project will upgrade the MAXxess Parking application and database. The database will be upgraded from SQL 2000 Express Edition to MS SQL 2005 Enterprise Edition. This database will also be moved to the Enterprise MS SQL database server. The application will be upgraded from 4.3.6 to 4.4.1.	Administrative Initiatives	Medium	Q1	04/2010	07/2011	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Parking
103	1188	B	13-Desktop	New Technology Testing	Evaluate, test and deploy Windows 7. Roadmap for deployment is mid to late 2011.

Application and hardware compatibility testing underway. | Determine how these technologies will fit in our environment. VMWare Fusion and Netbooks are in pilots currently | Continuous Service Development | Large | Q1 | 05/2009 | 08/2011 | In Progress | Green - On Target, No Risk | Information Services |
| 104 | 1177 | B | 13-Desktop | Enhanced AV Solution | Upgrade or replace AV solution. Need management console capabilities to better track, report and remediate machines that are not getting AV updates and protection.

Decision was made to use Microsoft Forefront when we move to Win 7 this year since it is included in our enterprise license and has a management console which current solution lacks. Pending the purchase of enterprise cals. | Centrally manage and increase virus protection on desktops. | Continuous Service Development | Medium | Q1 | 08/2011 | 08/2011 | Pending | Green - On Target, No Risk | Information Services |
| 105 | 1516 | B | 15-Loyola Mobile Projects | Provide callers' GPS coordinates to Campus Safety | Develop a mobile application that will allow students (or anyone) to send their GPS coordinates to Security when they place a call to them. | Allow a caller to send their GPS coordinates to Campus Safety via their mobile device. This may help Campus Safety identify the callers location and provide assistance more quickly. | Administrative Initiatives | Small | TBD | 03/2011 | TBD | New | Green - On Target, No Risk | Facilities-Office of VP |
| 106 | 1163 | B | | Loyolabook-like application for Law students | The Law School Student Bar Association in the past has created a paper version of a Law Student Directory. We would like to talk with you to explore the possible options for creating an online Law Student opt-in directory containing the name of the student, their photo and possibly phone number and address. The exact fields would need to be determined by the Law School administration before we go forward with this project.

We would want the directory to only be available to Law School students only and possibly some Law faculty and staff. The directory should be online and as Larry mentioned in his email it may possibly be either within LOCUS or linking from the LOCUS portal. That is what we want to know more about the possibilities of doing. | Online Law Student opt-in directory containing the name of the student, their photo and possibly phone number and address. | Student Technology Support | Small | Q4 | 01/2010 | 06/2011 | Pending | Green - On Target, No Risk | Law Computing |
| 107 | 1399 | B | | Undergraduate Applicataion Enhancements | Continuation of PSS-1246: Additional enhancements for the undergraduate admission application for the 2010-2011 admission cycle. Further enhancements include:
- Admin Site upgrades
- Direct AppCheck link
- Archiving inactive term data
- New DB table to automate "insta-finalize" | Enhancements will help reduce the need for manual intervention in managing applications. | Administrative Initiatives | Medium | Q1 | 03/2010 | 07/2011 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Enrollment Management |
| 108 | 1543 | B | | Conference Service software enhancement | Implement the Kinetics Solutions Bed and Breakfast application. KX B&B is an online booking application that provides an extention to the KX Residential module. This application would process payments through the external payment provider, Touchnet. The setup would include a vm web instance, and 2 to 3 (Live, Testing, and maybe Training) new smaller databases to store transactions. Kinetics Solutions would support the application. | Kinetics Kx is currently used to book and bill conferences at Loyola - LSC/WTC and LUREC. The vendor has enhanced the software with a new add-on module - BnB (Bed n Breakfast). This module will be web-enabled allowing conference attendees to request and pay for overnight accommodations. | Administrative Initiatives | Medium | Q1 | 03/2011 | 07/2011 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Conference Services |

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
109	1148	B		Kinetics Conf Svc Interface	A new interface is being developed by Kinetics to transmit the event bookings from R25 to Kinetics. R25 will be used as the source of truth for event bookings. The purpose of this interface is to keep the Kinetics system in sync with the events booked in R25. Testing will need to be completed to test the interface functions according to the requirements and satisfies the business needs.	Conference Services uses Kinetics Kx to market, schedule, bundle and bill for services for all external and internal conferences at the University. Current, manual processes require a review of available spaces in R25 Room Reservation system. A reliable interface from R25 to Kx would assist Conference Services in planning conferences at LUC.	Administrative Initiatives	Medium	Q1	01/2011	07/2011	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Conference Services
110	897	B		Emergency Response website	Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.	Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.	Administrative Initiatives	Small	Q1	01/2009	08/2011	On Hold	Green - On Target, No Risk	Facilities LSC
111	1389	B		Maguire Hall Executive Education Classroom Suite	Coordinate the development and installation of technology for one large electronic classroom with a dual projection and video capture system, one reception area/MPR with a single projection system, and four small breakout rooms with LCD monitor and wall plate.	This project benefits the university by providing the School Of Business with an executive education suite designed to meet the needs of faculty and students in their professional programs.	Academic & Faculty Support	Medium	Q1	08/2010	08/2011	In Progress	Green - On Target, No Risk	Facilities WTC
112	1471	B		SQL Server upgrade to 2008	An upgrade to SQL Server 2008 will provide ITS with the technology and capabilities needed to manage the increasing challenges of managing the growing number of MS SQL Server databases; and deliver secure, reliable, and scalable database applications to our clients. SQL Server 2008 is a significant product release that delivers many new features and improvements, making it a more robust RDBMS that can be considered as a viable platform option for enterprise systems that is less expensive than an Oracle RDBMS. It would benefit the University to upgrade all existing SQL Server 2005 databases to 2008 in a phased approach. This project will upgrade all 44 production and test MS SQL 2005 databases for the 12 applications that they support.	MS SQL Server 2005 database platform is reaching end of life. Microsoft will cease enhancements to this RDBMS (Relational Database Management System); no new service packs (security and database fixes) will be issued as of 4/12/2011. Microsoft will continue to provide extended support through 4/12/2016. Extended support requires additional fees and provides support only for outage related to database errors/problems	Continuous Service Development	Large	Q3	12/2010	01/2012	In Progress	Green - On Target, No Risk	Information Services
113	1503	B		RMS Check-in/check-out	Residence Life would like to automate the student checkin and checkout process by implementing a mobile process. The mobile process will utilize mobile devices, smart phones, tablets, laptops, etc. It will also allow a quicker interface to RMS data and inventory data that are relevant to housing. A mobile solution will be implemented that will allow for a more effecient and accurate process. The current process is a manual paper process which takes two weeks to complete. A mobile solution would allow reduce the amount of paper, time and errors for students checking in and checking out of Loyola housing. This process would also allow RAs and students to establish better relationships.	Residence hall check-in and check-out is currently paper-intensive. This causes unacceptable delays in posting charges related to room assessment charges upon check-out. Also, the check-in and check-out processes are labor intensive.	Continuous Service Development	Medium	TBD	04/2011	TBD	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Residence Life
114	1551	B		Administrative Initiatives	Create a new Campus Safety Crime Log to replace existing Police Log. Safety would like something modeled on http://www.emich.edu/publicsafety/dpscrimelog.php and which adheres to the Clery Act. Allow searches of crimes up to 60 days, allow public to view one day at a time or a range of days. Must store up to 7 years worth of stats which administrators could pull on request. Fields to display: Clery requires Classification (theft, robbery etc), Case Number, Date and Time Reported, Date and Time Occurred, General Location, Disposition. Ability to have results sorted by the incident number and by date. For administrative internal purposes, having "entered by", "date entered", and "last edited" fields would also be helpful. Ability to run reports and search for range of dates, as well as locations. Administrative ability to edit and delete entries.	Federal law (Clery Act) requires that schools post the crime activity around the campus for 60 days from the report of the crime. This site allows Security to input and update this activity.	Administrative Initiatives	Small	TBD	03/2011	TBD	In Progress	Green - On Target, No Risk	Campus Safety LSC

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
115	1559	B		Enhancements to LUROP Application	Critical updates, revisions, and additions to LUROP online application, which was built by IT during fall 2010/winter 2011.	Provide enhancements to the LUROP on-line application. Having the application online streamlines and simplifies the process for students, and makes the process of reviewing applications easier for the committee and application decisions more timely.	Academic & Faculty Support	Small	TBD	06/2011	TBD	New	Green - On Target, No Risk	Center for Experiential Learn
116	1245	B		Provide online applications for additional ugrad programs	Develop the remaining Application types as Online Applications. These currently reside in a variety of formats, predominantly developed with Coldfusion by ESRR. Create WebFocus reports New Application Types to be added -Re-admits -Non-Degree -Pre-Collegiate Summer Scholars -Summer Programs -Summer Business -ABSN -OIP Applications On 9/3/10, Tim Heuer authorized deferring this project until the summer 2011 updates to undergrad admission app. Placed project On Hold in PSS as of 9/17/10.	Provide an easier way for admitted students to apply for special programs and scholarships. Expand the number of programs available online, thereby reducing the need for paper applications.	Student Technology Support	Medium	TBD	02/2010	TBD	On Hold	Green - On Target, No Risk	Enrollment Management
117	1338	B		Automation of the budget transfer process	Develop an application to automate the budget transfer process and establish a chain of approval related to the reclassification of budgeted funds within the University.	Automate the budget transfer process, which will eliminate the need for paper forms, and provide improved audit trail and history.	Administrative Initiatives	Medium	TBD	09/2010	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Financial Planning
118	1431	B		UVID Administration for Support Community	NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS. Will require assistance from Web Development team and Database/BI team.	Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an inhouse developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include: - Enhanced user interface - Improved re-enrollment process - De-centralized administration - ITS resources granted appropriate for user group - Improved integration with LUWARE/IDM3 and LOCUS	Administrative Initiatives	Medium	TBD	10/2010	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Info Services: Office of VP
119	403	B		Enhance FIS-PT reporting	The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term. The additional data elements needed for this are in LOCUS.	The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term.	Academic & Faculty Support	XSmall	TBD	07/2006	TBD	Pending	Green - On Target, No Risk	Provost's Office
120	700	B		Directly update LOCUS and Blackboard with Rambler Bucks requests	Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system. Requested delivery date - December 15, 2007	Reduce the need for Bursar staff to manually post amounts to the students account in PeopleSoft and CBORD	Administrative Initiatives	Small	TBD	01/2009	TBD	Pending	Green - On Target, No Risk	Campus Card Office
121	963	B		Website for Council of Regents	Create a website for the Council of Regents that is very similar to the BOT website.	Create a website for the Council of Regents that is very similar to the BOT website.	Administrative Initiatives	Small	TBD	10/2010	TBD	Pending	Green - On Target, No Risk	Office of The President
122	1425	B		Wellness Center system (PNC) - report development support	This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011)	Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software.	Continuous Service Development	XSmall	TBD	11/2010	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
123	1550	C	3-LOCUS Enhancements	Refund Type Pop Up Window	In both Self Service and Staff views of the Account Summary pages, in the refunds section, make the type of refund processed (Check Versus DDP Versus PLUS loan check mailed to parent) more descriptive. This is best done with a new pop-up details window than making changes to the Account Summary page itself.	In the Account Summary pages, in the refunds section, make the type of refund processed (Check Versus DDP Versus PLUS loan check mailed to parent) more descriptive.	Administrative Initiatives	Small	Q1	03/2011	07/2011	Pending	Green - On Target, No Risk	Office of The Bursar
124	1316	C	3-LOCUS Enhancements	LOCUS Item Type summary by Term	Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF_ACCT_TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITEM_TERM.	Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard.	Student Technology Support	Medium	TBD	06/2010	TBD	New	Green - On Target, No Risk	Office of The Bursar
125	640	C	3-LOCUS Enhancements	LOCUS Enhancements	LOCUS Enhancements: - Requested Rooms report over time by department and related reporting.	Create report for history of academic spaces requesting room capacity, enrollment limit, and actual enrollment. To be used to review requests for room sizes and improve utilization of class rooms.	Administrative Initiatives	Medium	TBD	05/2007	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Provost's Office
126	1216	C	3-LOCUS Enhancements	Data Maintenance Query for Academic Advisement Requirements	The request is to have a new query developed for the PeopleSoft Query Manager derived from the LOCUS Academic Advisement module. Query to be titled: LU_AA_RQ_MULTIPLE_LINE_ITEMS Develop a new query to be placed in the PeopleSoft Query Manager for the purpose of ongoing evaluation and data maintenance within the Academic Advisement Module. The results will be reviewed as a guide to reconfigure complex requirements in order to simplify output view.	Managing complex academic requirements in LOCUS can be assisted with Query Manager tool which help AA Team to identify requirements and/or students with specific requirements that need review.	Administrative Initiatives	Small	TBD	01/2010	TBD	Pending	Green - On Target, No Risk	Academic Advising and Service
127	1484	C	4-Construction Projects	Infrastructure	To prevent cable box power adapters and coax cables from requiring replacement during each summer's audit, installing a cable tie on the three cables for each cable box during winter break. The goal is to create a deterrent from the AC adapters and coax cables being either accidentally taken by students at move-out, or being accidentally thrown out during the summer. The targeted production date has been moved forward to May, when the rooms are vacant.	The goal is to create a deterrent from the AC adapters and coax cables being either accidentally taken by students at move-out, or being accidentally thrown out during the summer, creating a better move in experience for students.	Infrastructure	Small	Q1	05/2011	08/2011	In Progress	Green - On Target, No Risk	Information Services
128	1340	C	4-Construction Projects	Infrastructure	Develop and implement a plan to provide desired technology to the 98-acre Resurrection Retreat Center, which will be used for a number of different purposes and features 100 guest rooms, a chapel, a full-service dining area and meeting space. Phase I has a completion target date of 5/15/2011 for the North side of the building: The complete build out of ECO Lab #1 with ECO Lab #2 to have all services roughed into the space. Wi-Fi will be provided in both Labs. The 14 Student Computer Lab to be built out with computers and printer. The 13 Student Computer Lab to have wireless access and a printer. The 3rd floor conference Room 2 and 3 will become one room with wireless access. The 3rd floor conference Room 1 will be renovated into simple classroom space with wireless access. The 3rd floor bedrooms will be renovated and have wireless access. The renovated 2nd floor bedrooms will have wireless access. New ISP connectivity that will connect back to Campus.	The renovation of this campus will provide the necessary ITS infrastructure and support for the Retreat Center and the School of Biology, their visitors, students, faculty, and staff	Infrastructure	XLarge	Q1	06/2010	09/2011	In Progress	Green - On Target, No Risk	Information Services
129	1147	C	4-Construction Projects	infrastructure	Current wireless network is one IP network. Goal will be to break up network in more manageable slices.	Current wireless network is one IP network. Goal will be to break up network in more manageable slices.	Infrastructure	Small	Q1	06/2009	07/2011	In Progress	Green - On Target, No Risk	Information Services

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
130	1128	C	4-Construction Projects	Infrastructure	Initiative to gather information about all telecom closets. Information is to include things like type of cabling, ventilation, lighting, power, shared occupancy, etc. The inventory will include photos of the closets.	Assessment of telecommunication infrastructure closets across Lake Shore and Water Tower to determine budget requirements for environmental upgrades.	Infrastructure	Medium	Q1	09/2009	08/2011	In Progress	Green - On Target, No Risk	Information Services
131	1578	C	4-Construction Projects	Provide Technology for Lewis Towers 631 Conference Room	Coordinate the development and installation of technology for the IPS conference room located on the sixth floor of Lewis Towers.	This project benefits the university by providing IPS with an electronic classroom to conduct classes and meetings.	Academic & Faculty Support	Large	Q1	05/2011	08/2011	In Progress	Green - On Target, No Risk	Institute of Pastoral Studies
132	1131	C	4-Construction Projects	Infrastructure	Vlan segmentation. Break up the large vlans that span mutiple switches at WTC and LSC to be more finite in location and identifiable for both broadcast control and identity.	IMplement network segmentation plan to provide reliable and segragated service to users community.	Infrastructure	Large	Q2	06/2009	12/2011	In Progress	Green - On Target, No Risk	Information Services
133	1498	C	4-Construction Projects	Install a Video Conferencing System in Lewis Towers 1202	Install LifeSize Team 220 HD video conferencing system in LT 1202 and integrate into current Crestron system.	This project benefits the university by providing the School of Social Work with a video conferencing system for conducting classes and meetings via a distance.	Academic & Faculty Support	Large	TBD	12/2010	TBD	In Progress	Green - On Target, No Risk	School of Social Work
134	1527	C	4-Construction Projects	Upgrade Capability for Adobe Connect Utilization in Lewis Tower 1103	Evaluate options for Adobe Connect small group conferencing LT 1103. Upgrade current technology for utilization.	This project benefits the university by providing the School of Education with a conference room equipped to host webniars.	Academic & Faculty Support	Large	TBD	01/2011	TBD	In Progress	Green - On Target, No Risk	School of Education
135	1528	C	4-Construction Projects	Refresh Projectors in Dumbach Hall 230 and 231	Replace five-year old projectors and update coding for Crestron control system.	This project benefits the university by upgrading the projection system in two Dumbach Hall general purpose classrooms.	Academic & Faculty Support	Small	TBD	02/2011	TBD	In Progress	Green - On Target, No Risk	Registration & Records
136	1575	C	4-Construction Projects	Upgrade Existing Equipment in Corboy Law Center 305	Redeploy the equipment offline to CLC 305. This will upgrade the existing system in the classroom.	This project benefits the university by providing faculty with updated technology in this classroom.	Academic & Faculty Support	Large	TBD	05/2011	TBD	In Progress	Green - On Target, No Risk	Registration & Records
137	1375	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Implementation in Digital Media Lab. This project will capture the tasks and activities associated with the V9 to V10 conversion for the Digital Media Lab. This group will be a "pilot" for DocFinity Ver. 10.	This efforts supports the automation activities for Digital Media; streamlines their activities and enables an audit tral. Also serves as a pilot for DocFinity Ver. 10.	Continuous Service Development	Small	Q1	07/2010	08/2011	In Progress	Green - On Target, No Risk	Information Services
138	926	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM Implementation - Child Law. This project is limited to reducing their backlog of paper to provide retrieval capabilities only.	ECM Implementation - Child Law. This project while limited to reducing a specific backlog of paper file will provide greater access to the documents while reducing the need to store the actual documents. Child Law will use Docfinity to archive "closed" case files and free-up office space currently being used to store approx 50 bankers boxes of files.	Continuous Service Development	Medium	Q2	03/2009	12/2011	In Progress	Green - On Target, No Risk	Child Law Center
139	1537	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM Implementation School of Business - This project will capture the ECM Implementation for the School of Business, leveraging what was developed during the Advising implementation. The project will include purchasing and installing a new scanner for scanning, indexing and possible workflows.	This project addresses for the add of more ECM functionality with SOB to begin scanning current student documents expediting the capture, storage and retrieval of information. Once underway, the potential exist to implement additional process improvements within the SOB.	Continuous Service Development	Small	TBD	02/2011	TBD	In Progress	Green - On Target, No Risk	School of Business
140	1357	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Conference Services. This project will consists of the tasks and activities that support the DocFinity implementation for Conference Services	This project supports the efforts to enable Conference Services to provide easy access to information across multiple campus and to reduce the need to share paper documents.	Continuous Service Development	Small	TBD	07/2010	TBD	On Hold	Green - On Target, No Risk	Conference Services
141	1458	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - This project will capture the tasks and activities associated with the implementation of additional ECM functionality within Advancement.	Advancement has a need to image paper doc and automate current process to improve operational efficiencies.	Continuous Service Development	Medium	TBD	08/2010	TBD	On Hold	Green - On Target, No Risk	Development & Donor Services
142	970	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM Implementation - Bursar (CD conversion)	Implement DocFinity and ECM processes in support of the backscanning needs for the Bursar's office. (CD conversion)	Continuous Service Development	Small	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Office of The Bursar
143	1196	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Wellness Center Implementation	Wellness Center has expressed a need to implement imaging for their business processes. The analysis and ECM implementation activities for DocFinity will be captured and tracked under this PSS #.	Continuous Service Development	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Wellness Center
144	1197	C	11-Enterprise Content Management	ECM / Imaging Implementation	ECM - Provost Office Implementation	The Provost Office has a need for ECM. They have "hard copy" files that need to be scanned and indexed in order to improve their processes and provide back-ups for this data. This PSS # will track and capture the activities associated with this implementation efforts.	Continuous Service Development	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Provost's Office

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
145	1468	C	12-Online Applications	Provide service excellence.	Install and customize the WebLogic Suite software to create a structured environment for the development and deployment of on-line web applications. Because of the complexity of this project there will be a distinct project for creating the production environment.	Implementing WebLogic suite will create a standardized environment for the development, deployment and execution of web based on-line Java programs. This environment is supported by Oracle and replaces our current system based on open-source solutions. Support from Oracle gives us professional backing for new features, debugging and simply keeping up with changing technologies. The WebLogic Suite software provides enhanced features for source control and debugging. When fully implemented it will reduce the time and effort needed to maintain our on-line applications.	Continuous Service Development	Large	TBD	07/2010	TBD	In Progress	Green - On Target, No Risk	Information Services
146	1370	C		Pilot New Apple Lecture Capture Solution in Mundelein Center 508	Coordinate the installation of a new lecture capture system in MC 508 that allows for both content and video to be combined into a single media file. This is a complete solution for encoding, publishing, and distributing media files.	This project benefits the university by providing faculty with an improved lecture capture solution that enables them to quickly distribute to students both content and video as a single media file.	Academic & Faculty Support	Large	Q1	07/2010	07/2011	In Progress	Green - On Target, No Risk	Registration & Records
147	1325	C		Student Email and Communication Options	Evaluate email options for students. Recommended changes should be implemented in time for the Fall Semester 2012.	Keep student satisfaction with email services at an appropriate level; service offering remains competitive with other institutions.	Student Technology Support	Medium	Q1	12/2009	09/2012	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Systems and Op Mg
148	1541	C		iPlan Improvement	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Continuous Service Development	Medium	TBD	05/2011	TBD	New	Green - On Target, No Risk	Office of The Bursar
149	994	C		Web application for Midwest Modern Language Assocation	The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship to PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports.	Provide a robust web-based application for the Midwest Modern Language Association to use for storing membership and conference registration information. This would streamline their business processes and ease of use for users to submit data.	Administrative Initiatives	Medium	TBD	07/2009	TBD	Pending	Green - On Target, No Risk	Modern Languages
150	1291	C		Enhance LOCUS-Wellness interface	Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for ongoing needs assessment and program evaluation.	Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information.	Administrative Initiatives	Small	TBD	03/2011	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
151	1292	C		Enhance LOCUS-Wellness Ctr interface	The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and customer service	While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC).	Administrative Initiatives	Small	TBD	11/2010	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
152	1456	C		Online applications for Student Development Student Workers	Create an online application that processes apps for student worker positions. Derived from same request as PSS-1315.	Provide online functionality for paper-based student worker application. This would allow for paperless processing and streamlining of the student worker application process.	Student Technology Support	Medium	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Student Development - Office